

Director notes for April 21, 2026

I have a 2 bids for technology. Ryan feels we should do towers and lab tops. Our towers are at least 8 years old. Our computers are slow, and they have been updated as much as Ryan can. I have been having trouble just getting things to print. Everyone is having problems. We have to get a new tower and software for the gift shop. We have to do this soon, so their computer doesn't die.

I am getting a meeting scheduled with the Facility Management committee. We are having trouble with the handicapped door that goes into the library. A company is being called to come in and fix it. We will keep the door open until it is fixed.

Mary Miles will be here on April 27, 2026, to do our audit.

With it being Love Your Library week, we will close the library on Friday from 3-5. I will get food ordered for all the employees. This will be our monthly employee meeting. Erica will lead us in a bedazzled of our favorite book.

Each employee's PTO has been given to Chris. He will add this to the employees' check stubs. When employees take PTO, I will send the information to Chris. I think this will help with PTO record-keeping.

Here's what I've got for March 2026:

Patron Visits

Route 66 Museum: 2,688

Outreach Numbers

Deliveries: 14

Books Delivered: 295

Events: 4

People Served: 492

Programming Numbers

Children's Events: 11

People Served: 156

Teen Events: 0

People Served: 0

Adult Events: 5

People Served: 227

Total Events: 16

Total People Served: 383

Ill's

Inbound-1374

Outbound-1349

Number of Patrons that walked through the library doors-7,380

Financials March 2026

Museum Donation- \$163.05

Meeting Room fees collected-\$465.00

Uses books sold- Cash-\$270.00 Debits-\$93.00

Number of people that used meeting rooms-972

Libby

Number of items checked out on libby-3,042

Number of new libby users-26

Items Cato for month (March 10-April 15) – 553

Items Cato for year 2026- 1,164